

ROSEMARKET COMMUNITY COUNCIL

Minutes of the monthly meeting held online via the Zoom videoconferencing platform, on Monday March 2nd 2026

Present: C’lrs Rob Summons (Chairman), Gery Rostan, Jackie Prest, Steve Davies, James Milne, Clive Griffith, Danny Young; Peter Horton (Clerk).

Apologies: None.

Declarations of known interest

None.

Approval of the minutes of the February 2026 monthly meeting

The minutes were approved as an accurate record and signed by the Chairman (proposer C’lr Rob Summons, seconder C’lr Steve Davies).

Opportunity for public to address meeting / make representations on tabled agenda items

There were no members of the public present who wished to make representations.

Matters arising

Community well. Still in hand with C’lr James Milne.

Fence by The Farriers. The Clerk confirmed that the fence and retaining wall had been reported to Planning Enforcement, and an acknowledgement was currently awaited.

Cemetery signage. It was confirmed that P.C.C. had permanent signage on order from their Signs Unit.

Bars of office. The Clerk confirmed that these had now been obtained.

Flooding concerns, Bastleford Road. Two separate sets of letters and photographs had now been received from a local resident. County C’lr Carter had undertaken to look into the matter. The letters and photographs had all been forwarded to Sarah Oliver (Chief Officer – Corporate Operations and Resilience) for her input. It was understood that P.C.C. officers would be contacting the resident directly, and would also provide updates to the community council in due course.

Rosehaven site. C’lr Jackie Prest commented on the absence of road signage for the Rosehaven estate. C’lr Danny Young undertook to make enquiries with P.C.C. about this.

Planning matters

Planning application consents notified

25/0847/PA – Single Storey Side Extension; Site Address: The Old Vicarage, ROSEMARKET, Milford Haven, SA73 1LT

Planning refusals notified

20/0017/PA - Variation of condition 4 of planning permission 16/0807/PA, to allow events in October and November; Site Address: Woodhouse Barn, Milford Haven, Pembrokeshire, SA73 1LH

Correspondence

- 01) P.C.C. – Memorial bench request – dealt with in agenda item below.
- 02) P.P.S. Pembrokeshire – Playground inspection reports – noted.
- 03) P.P.S. Pembrokeshire – Quotation for playground inspections for 2026/27 – quotation accepted (proposer C’lr Rob Summons, seconder C’lr James Milne)
- 05) Local resident – concerns over parking issues around Westaway Park / West Street – dealt with in agenda item below.
- 06) Local resident – Flooding along Bastleford Road – dealt with in ‘Matters Arising’ above.

Accounts

Payments

Easy Websites (direct debit for website provision)	:	£ 36-96
Clerk (reimbursement for bars of office purchase)	:	£ 47-95
Clerk (incidental expenses, October – March)	:	£ 102-96
Clerk (salary, January – March)	:	As per contract
H.M.R.C. (PAYE tax / N.I. contributions)	:	As per contract

The above payments were approved by Members (proposer C’lr Rob Summons, seconder C’lr Clive Griffith).

Internal auditor for 2025/26 accounts

Members approved the appointment of the same internal auditor as for the previous few years (proposer C’lr Rob Summons, seconder C’lr Clive Griffith).

Any necessary discussion of maintenance issues on community council-owned assets in village (including arrangements for annual risk assessments)

It was agreed for the Clerk to carry out the annual asset and financial risk assessments, this to include a check on the defibrillator cabinet labelling.

Any necessary discussion of The Beacon

Goalnets. C’lr James Milne mentioned that some pegs were missing from the goalnets. He undertook to replace these. Members agreed that any costs incurred would be reimbursed.

Update on position with replacement Village Hall project

C’lr Gery Rostan confirmed that he had resigned from the village hall committee.

There was no update on the village hall project to report.

Item to be removed from regular meeting agendas until substantive new information should emerge.

Discussion on provision of memorial bench in Middle Street

It was confirmed that C’lr Clive Griffith had met on site with a P.C.C. Highways officer, and agreed a location for the memorial bench. This would be in Middle Street, alongside the upper bus shelter, between the bus shelter and the existing ‘Elsie Barraah’ bench. The bench would be sited directly alongside the pavement.

Clerk to forward to C’lr Clive Griffith details of the ‘Phoenix’ bench, for this to be agreed with the resident as the bench to be sited there. C’lr Clive Griffith to also confirm the wording of the plaque to be attached to the bench. Once confirmation of these items received, Clerk to complete and submit formal application to P.C.C. for provision of the bench.

Discussion of problems with inconsiderate parking in West Street around the junctions with Westaway Park and Middle Street

Members considered the complaint received from a local resident about the safety issues with pavement parking at these locations. Members shared these concerns, and felt that action needed to be taken to address the problem. C’lr Danny Young confirmed that he was due to walk around the village with the local P.C.S.O. on 18th March, to discuss various issues around the village. He undertook to raise this matter during his site meeting. He also undertook to speak to the P.C.C. civil enforcement officers to ask if they could do anything to address the problem. Possible consideration of further measures was left for future discussion, depending on the outcome of C’lr Danny Young’s site visit with the P.C.S.O., and discussions with the P.C.C. Civil Enforcement team. On the related matter of speeding around the village, especially in Middle Street, C’lr Rob Summons had contacted P.C.C. to chase up previously agreed actions by them to investigate this problem in detail, by carrying out speed monitoring. A response was currently awaited.

Discussion of need for reinstatement of parking area on Bastleford Road, opposite 'Willows'

C'lr Jackie Prest commented on the failure of the contractors who had worked at the Rosehaven development to properly reinstate the grassed area opposite The Willows. Members acknowledged this, but felt that the problem was not severe, did not have any clear idea who could be contacted about it given that the contractors had left the site, and thought it likely that the area would largely regenerate with the advent of better weather. Matter left in abeyance.

Any other business

April monthly meeting date. Members agreed to hold the April meeting on Tuesday 14th April, to avoid a clash with the Easter holiday period.

The meeting concluded at 7-30pm. Next scheduled meeting, 14th April 2026, 7pm.